

AYLSHAM LEARNING FEDERATION

ICT ACCEPTABLE USE POLICY (JOG CHILDREN)

Policy Reference:	KH/ICT Acceptable Use JOG	Review Frequency:	Annual
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Ratified by the Governors' Curriculum, Assessment and Attainment Committee on:	14.11.2023
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Signed:

.....
Chair

The acceptable use agreement on the following pages is written for the children and their parents and is therefore worded with the children and their parents as the audience rather than as a standard policy.

Key Stage 1

School policy

Digital technologies have become integral to the lives of children and young people, both within schools and outside school. These technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe access to these digital technologies.

Technology that can be used to store, transmit or manipulate data, such as mobile phones, smart watches, laptops, tablets and USB media, should be used responsibly and in accordance with this ICT code of conduct, even when not used with each school's/setting's equipment. Phones are not allowed in school at Bure Valley School or John of Gaunt Infant and Nursery School or John Bear's Nursery.

This acceptable use agreement is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other digital technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and will have good access to digital technologies to enhance their learning and will, in return, expect the *learners* to agree to be responsible users.

Acceptable Use Agreement:

- I will ask a teacher or suitable adult if I want to use the computers/tablets
- I will only use activities that a teacher or suitable adult has told or allowed me to use
- I will take care of computers/tablets and other equipment
- I will ask for help from a teacher or suitable adult if I am not sure what to do or if I think I have done something wrong
- I will tell a teacher or suitable adult if I see something that upsets me on the screen
- I know that if I break the rules I might not be allowed to use a computer/tablet
- I will keep my usernames and passwords safe and secure and not share them with anyone else
- I will not share personal information about myself or others when online.

Signed (child):
(If child is in KS1)

Signed (parent/carer):
(If child is in EYFS)