



## Nursery Fees Information Sheet

### Nursery Sessions

If your child is not entitled to funding or wishes to attend additional sessions (up to 50 weeks per year), our fees are shown on our fees are shown below:

Session and time	Cost
Session 1 – 7.30 am to 9.00 am	£10.00
Session 2 – 9.00 am to 12.00 pm	£20.00
Session 3 – 12.00 pm to 3.00 pm	£20.00
Session 4 – 3.00 pm to 4.30 pm	£10.00
Session 5 – 4.30 pm to 6.00 pm	£10.00
Whole day (maximum of 10 hours)	£55.00

### Additional Charges

The additional voluntary charges below apply to all nursery users regardless of whether you are taking advantage of the 15/30 hours' free entitlement:

Breakfast and activities	50p per day
Session 2 snack and activities	50p per day
Session 3 snack and activities	50p per day
After school snack and activities	50p per day
Snack tea	50p per day

If you would like your child to have a hot lunch, the following charge will apply.

## **Deposit**

The deposit of £50 needs to be paid before any reservations are confirmed. For the return of nursery deposits, the notice period required is six weeks due to the financial commitment made and the time required to fill a vacant space; within the 6 week notice period the nursery reserves the right to retain the full deposit. Deposits are returned to funded-only children two weeks after they begin attending their booked sessions. Deposits for non- or part-funded children are applied to their account as a payment.

If a settling period has been attended at reduced cost and the decision is made not to begin your permanent sessions, the settling period will then be charged for. Part or full payment will be taken from the deposit fee already paid.

## **Registration fee**

The nursery charges a £10.00 registration fee once a childcare place has been offered. This is voluntary for those families whose child(ren) only access the funding entitlement. On receipt of a registration fee, your child will be provided with a John Bear's Nursery book bag. Additional items can be ordered from the nursery office.

## **Retainer fee**

The nursery reserves the right to apply a fee (100% contracted hours at current hourly rate) to keep a place open for a long period of absence.

## **Increase in fees**

The nursery may increase fees and will give you written notice of any change at least four weeks in advance.

## **Late collection**

An extra charge will be made for the late collection of a child.

If you collect your child more than 5 minutes late (calculated using office digital time) we will issue a polite reminder, for subsequent occasions there will be an additional charge of £30 per late collection and a surcharge of £10 per 15 minutes after the first ½ hour which includes the basic cost of keeping two senior staff members on site to care for a child "after hours". Whilst we have a legal responsibility and a professional duty of care to ensure that a child is looked after if a parent/carer is not in time to collect a child, the nursery must operate within legal ratios and limits.