



John of Gaunt Infant & Nursery School

Part of the Aylsham Learning Federation

Dear Parent / Carer

I am writing to inform you that the school will be taking part in a jointly run operation between Norfolk County Council, Norfolk Police and our school, it is called Operation Encompass. Encompass has been set-up to help schools to provide support to children who have been present at incidents of domestic abuse & violence. We know that children can be significantly physically or emotionally harmed when they are involved in, present or witness to domestic violence.

The school will receive a confidential phone call from Norfolk Children's Advice and Duty Service before 9am or as soon as possible thereafter on the morning after any domestic incident which Norfolk Police have recorded where a child at their school has been involved in, present or witness to domestic violence.

The school has designated **Mrs Toplis, Mrs Simson and Mrs Clarke** as Key Adults. Our Key Adults have received training from Norfolk County Council to allow them to use the information that has been shared to make sure that the right support is available for children and their families who have been involved in or witnessed a domestic violence incident.

We are keen to offer the best support possible to our pupils and we believe this is going to be extremely beneficial for all those involved.

If you have any concerns or questions, then please contact one of the above Key Adults or myself and we will be happy to discuss this further. Further information about the project can be found on our school's website and is available from the school office on request

Yours sincerely,

Clare Toplis



Supporting children through key adults



Executive Headteacher: Mr D Spalding B.A. (Hons) M.Ed. (Cantab)

Head of School: Mrs C Toplis B.A. Ed (Hons)

Assistant Head: Mrs R Farmer Early Years Lead: Mrs Gillett Maths Lead: Mrs Simpson

Director of Business and Community Strategy: Mrs J Tuttle