

John of Gaunt Infant & Nursery School**Charging & Remission Policy****1 Introduction**

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

2 Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip based on a calculation of cost per child. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

In the Nursery class there is a voluntary contribution of £1.00 per week to cover the cost of Nursery snack time, cooking activities and photographs for the child's special workbook.

3 After School Clubs

The school offers additional sports coaching after school. A qualified coach, who is not a member of the school staff, runs and organizes these sessions. All fees are paid directly to the Club Organiser. The school also offers a range of after school clubs, for which a nominal charge is made, ie 50p.

4 Additional Nursery Hours

In accordance with guidance from Norfolk County Council, additional hours over and above the funded entitlement (currently 15 hours) for 3 year olds is charged at the rate of £3.38 per hour or £10.14 per session. These sessions must be agreed in advance with the Headteacher and will be invoiced on a termly basis. There is no refund available if your child is ill or misses a session.

Signed:

Date: 19th November 2013